

Canvas Homepage Checklist

Please include the following information on your Canvas homepage. If you need any assistance, please email your Ed Tech.

- Course Name, Teacher Name, and Description:** The top of the page should include the teacher name and a welcome message. The welcome message should introduce students to your class and give an overview what topics will be covered in your class.
- Contact information:** Please describe your preferred contact method for students and parents. List email address, Remind information, and/or school phone number (optional).
- Disclosure Document:** Add the course disclosure as a PDF on your homepage.
- General Syllabus:** The course is then broken down into course units and possible time frame, i.e. Quarter 1, etc.
- Multimedia Element:** Including a photo or video that relates to your classroom is a great way to add interest to your homepage.

Remember, this is ***not*** your social media home page! Keep your homepage content relevant to your course.

Steps to Create and Set Up a Home Page in Canvas

1. Log into Canvas and navigate to course: <http://canyons.instructure.com>
2. Click **Pages** on the course navigation side bar.
3. Click **View All Pages** button, then **+ Page** button.

View All Pages

+ Page

4. Title the page Home Page.

Home Page

5. Using the Rich Content Editor, add the content from the checklist.

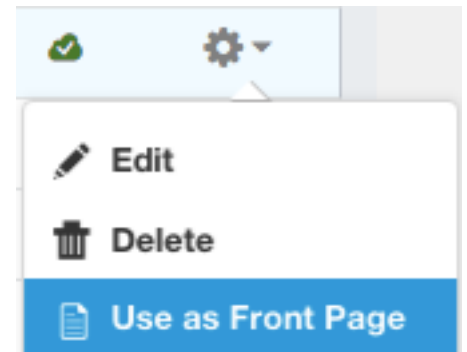


6. Click **Save and Publish**.

Save & Publish

7. Click **Pages** on the course navigation side bar.

8. Click the **gear** to the right of your home page.
Select **Use as Front Page**.



9. Click **Home** on the course navigation side bar.

10. On the right side, click **Choose Home Page**.

Choose Home Page

11. Select **Pages Front Page**. Click **Save**.

Choose Home Page

Select what you'd like to display on the home page.

Course Activity Stream

Pages Front Page Home Page [[Change](#)]

Save

Repeat these steps for each course (not period) you teach.